

**BROOKS DEVELOPMENT AUTHORITY  
FINANCE COMMITTEE MEETING AGENDA**

Friday, July 23, 2010 -11:30 a.m.  
Brooks Development Authority, Board Room  
1 B.D.A. Crossing, Suite 100, San Antonio, Texas 78235

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1. MEETING CALLED TO ORDER

2. APPROVAL OF MINUTES:

- Finance Committee Minutes for June 18, 2010 meeting.

3. CITIZENS TO BE HEARD

4. ITEMS FOR COMMITTEE RECOMMENDATION TO BDA BOARD

- A. **Texas Energy Performance Contractors** – recommending Committee approval for the President and CEO to negotiate and execute contracts with Texas Energy Performance Contractors to provide turnkey utility conservation retrofits including design, installation, maintenance and monitoring for buildings 150, 160, 170, 185, 532, 570 and 775 in an amount not to exceed \$5,250,615. – **Tim Bartlett**
- B. **Buildings 159, 160 and 170 Lease** – recommending Committee approval for the President and CEO to negotiate and execute a lease for 26,176 rentable sq. ft. of space in Buildings 159, 160 and 170 with Wyle Integrated Science and Engineering (Wyle) for a period of 2 years beginning September 11, 2011 and ending September 11, 2013; with three one year renewal options. – **Tim Bartlett**
- C. **FY 2011 Contract Renewals** – recommending Committee approval for the President and CEO to execute various contract renewals for Fiscal Year 2011 as part of the FY2011 Operating Budget – **Sha-Rone Reyes**
- D. **FY 2011 Operating Budget** – recommending Committee approval of the Brooks Development Authority's Fiscal Year 2011 Operating Budget. – **Bart Sanchez**

5. DISCUSSION ITEMS:

- A. June 2010 Financials – **Bart Sanchez**  
B. Inner City Reinvestment Infill Policy Fee Waiver – **Tim Bartlett**  
C. Air Force Update – **John McCarthy**

6. INFORMATION ITEMS:

- Schedule of Next Finance Committee Meeting- August 27, 2010

7. EXECUTIVE SESSION

Announcement: The Brooks Development Authority Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed above, as authorized by Texas Government Code Section **551.071 (consultation with attorney)**, Section **551.072 (deliberations about real property)**, Section 551.073 (deliberations about gifts and donations) Section 551.074 (personnel matters), Section 551.076 (deliberations about security devices), Section 551.086 (economic development).

8. ADJOURNMENT

Disability Access Statement

This meeting place is accessible to disabled persons. Accessible parking is located at Brooks Development Authority, 1 B.D.A. Crossing. To arrange for special assistance to attend this meeting, please call the Office at 678-3300. Requests for an interpreter for the hearing impaired must be received at least 48 hours prior to the meeting by calling 678-3300 for assistance.

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